

ARTP OTP Scheme Concerns/Changes Document - Issue 7 - 18th March 2010

Reference No:	Date Concern Raised	Document	Concern	Desired/Actual outcome	Closed out date
ARTP 0001	16.04.09	RSSB on-line matrix and Various Sentinel modules	RSSB rule book matrix does not correlate with Sentinel modules	One definitive matrix agreed with NR and Sentinel scheme training packages to reflect change. Add on to the CRG next meeting. CLARIFICATION NEEDED ON THIS QUERY. 28/10/09	NR ACTION NEEDED
ARTP 0005	21.05.09	OTP Core module & Attachment Core module	Both documents are very similar in content with one has 40 questions and one has 41 questions.	Amalgamate into one document of 41 questions and reduce training time. For the review process. Use one standard for both sets of questions. Deal with & amalgamate in the OTP review (NR/L2/CTM025).as this will also need to be reflected in the standard Initially this was available for those who held CPCS cert but at later date required attachments i.e. covered some of core elements. Attachment core will probably be withdrawn as will no longer be required from Dec 2010. # via OTP Std Working Group	NR /ARTP # ACTION REQUIRED

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ARTP 0007	21.05.09	All OTP Sentinel scheme	No videos to support the training material/process	<p>Supply videos. Involve ISLG, may have videos and may sponsor? Who has a budget? For the review process. Visual aids.</p> <p>Some videos are already available via CC/MC material. NR has a budget for development of materials. C&T open to suggestions from ARTP and welcome any materials which support this process and request.</p>	On going via ARTP members
ARTP 0009	21.05.09	OTP Module	<p>Tandem Lifting is an attachment not a competency. The duration for the training is ½ day for 6 candidates. Make Tandem Lifting a competency.</p>	<p>Table 3 to be amended to add TL into Group 1A. Duration to be 2 days for 4 candidates/2 machines. Agreed stated duration is inadequate. Make Tandem Lifting a competency. To be considered as part of OTP review.</p> <p>Consideration to leave attachment module as is for KB Crane only (rename OPA26). Create new module into OTPO 2.1 RR Exc Crane Tandem Lifting. ARTP to propose / produce draft module as an alternative to current.</p>	ARTP ACTION NEEDED

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ARTP 0010	21.05.09	CC TL	No training and assessment material for TL Kirow.	Develop and implement. Make it for rail cranes i.e. covers all. Longer term is to make Kirow a module. For the review process. Who raised this query? Due to uniqueness of crane, Kirow crane owners to produce materials for inclusion in scheme if they feel one is required.	QUERY October 2009
ARTP 0011	21.05.09	OTP operator TL	Lesson plan contains mostly duplication from other modules and only has about a page of tandem lift information	Remove duplication and increase information on TL as agreed in OTP stakeholder meetings. Agreed . For the review process. Refer to 009	ARTP ACTION NEEDED.
ARTP 0014	31/05/09		Trainer/Assessor's competencies. How are we going to keep up the required usage of the machines and also the assessments for MC/CC/TL when some of us are non operational? Is sentinel/Network Rail going to finalise the online assessments?	On line assessments to be carried out every 12 months. Part of OTP review. NR RMV&P + C&T to review. Re-certification of MO. Still open # via OTP Std Working Group	NR/ARTP # ACTION REQUIRED

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ARTP 0017	18/06/09	OTP Operator and MC/CC	Mentors: no formal competence and no setting of objectives for candidates post training on what has to be achieved for MC/CC in the same way as operator scheme.	<p>Provide a formal competence and identify objectives to be met through mentorship for MC/CC to provide a structured process.</p> <p>Set down a requirement/definition. Part of OTP review.</p> <p>As above. Part of OTP std review to look at definition of Mentoring. # via OTP Std Working Group</p>	NR/ARTP # ACTIN REQUIRED
ARTP 0018	18/06/09	OTP Operator assessment pack A	If simulation is carried out for all or part of the assessment there is no where to record whether simulation was used.	<p>Add a column to indicate simulation for each pc. Add a simulation form in the same way as TMM001 Appendix C. This should include the details of the simulated activity, sufficient for the assessor to have confidence in the operators performance. Formal debate required. Guidance on scope of simulation. Set criteria.</p> <p>As above..</p>	As above

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ARTP 0020	18/06/09	MC/CC Sentinel courses	<p>Not clear what the minimum distance is for an exclusion zone around a RRV (in addition to the 600mm crush zone), what factors should be taken into account when setting the exclusion zone and whether it allows the MC/CC to enter it when working, travelling or slewing. Also there is no guidance on where the MC/CC position of safety is when controlling an RRV.</p> <p>(Later MC/CC package is updated which shows crush zones and slew areas but what about those existing in the scheme?)</p>	<p>Develop the criteria for setting an exclusion zone and determine the POS for the MC/CC.</p> <p>K M to feed this issue back to the OTP Safety Project.</p> <p>To clarify and follow up with KM. This is still under review and open to further discussion and consideration of previous incidents and accidents.</p>	NR ACTION REQUIRED.
ARTP 0021	16/07/09	NCCA – Sentinel MO card	Competence card indicates OTP operator only.	<p>Competence card indicates OTP operator and should say OTP Operator RRV or RMMM.</p> <p>Progress to make the change. NCCA not following their own process. Liaise with Andrew Neighbour.</p> <p>Discussed with NCCA (30 September 2009), and this can be altered if required. Need to discuss rational behind this decision at start of scheme. A South to discuss with A Neighbour and respond.</p>	

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ARTP 0022	16/07/09	NCCA website	MC/CC and OTP operator schemes competencies combined together increasing risk of incorrect selection from pick list and is not as stated NR/L2/CTM/025	Separate MO and MC/CC pick lists. Progress to make the change NCCA not following their own process. Liaise with Andrew Neighbour. Meeting deal with endorsements Discussed with NCCA as at above meeting. This can be amended..	
ARTP 0023	16/07/09	OTPO_07	Course does not require a pre-requisite of base competence however the course is not long enough to cover off rail activities which they may be required to do within NRMI with the associated risk. Duration 1 day core module plus 2 days on dumper	Pre-requisite for candidate to hold a base competence card which is nationally recognised e.g. CPCS or equivalent. KM to progress. Examine all modules. Base competence for all machines. Prepare a suggestion for a pre-requisite before the review. Guidance letter required. Consider all machines. No action as yet – follow up. To be considered as part of OTP review. ARTP suggestion is pre-requisite for ALL courses.	
ARTP 0024	22.10.09	OTPO scheme	Lack of awareness by current MC/CC leading to frequent questioning of competence on site disruption to work and confusion amongst staff.	Issue an industry wide brief to all MC/CC explaining the scheme change and deadline for compliance. Look at re-issuing original amended NCCA briefings or reminder to companies. (JJ/PL to take up).	NR ACTION REQUIRED.

Reference No:	Date Concern Raised	Document	Concern	Desired/Actual outcome	Closed out date
ARTP 0025	22.10.09	NR/L2/CTM025 Flow Charts.	If an individual operates a variety of OTP and associated attachments the 'frequency of operation' requirement for each machine/attachment is unlikely to be achieved.	<p>The frequency of operation remains unchanged. When an individual holds multiple categories the frequency should apply to the most complicated machine or attachment within a group. Providing the individual can show at least one valid log book entry for other machines or attachments within the two year assessment cycle the lesser competencies should remain subject to assessment under the scheme rules. This would put OTPO in line with MC/CC.</p> <p>Frequency was debated with ARTP and all those companies involved in the start of the scheme. The current shift numbers reflect what was agreed. Can ARTP suggest a solution or simpler alternative for timescales? NR also to have discussion / risk assessment regarding frequencies and this will form part of OTP standard review.</p>	<p>ARTP ACTION NEEDED</p>

Reference No:	Date Concern Raised	Document	Concern	Desired/Actual outcome	Closed out date
ARTP 0026	19.11.09	CC RRV Excavator Crane CC Lesson Plan	States a 15 foot piece of rail with a camlock. COP 005 states 6 metres (20 foot).	Amend lesson plan to correlate to COP 005 PL to check lesson plan and amend	
ARTP 0027	19.11.09	NCCA database	200 year expiry date for attachments	Expiry to reflect Competence Certificate. PL to ask NCCA to provide report so we can establish size of issue.	
ARTP 0028	18.02.10	Process	What is the process for new and up skilling of MO and MC/CC Trainer/Assessor as different companies seem to be told different process?	Documented process so standard approach carried out. JJ to chase Safety CDSG as decision has been passed to them.	
ARTP 0029	18.02.10	NR/L2/CTM/0025	No defined process for acceptance for entry into the Sentinel scheme in respect to expiry of current certificate. Can someone who's certificate has just expired enter the scheme?	Documented process. A Crago queried and discussed already with Ken Mosley. If CPCS tickets expired then must undergo full training – no exception.	